

Purpose of Task Force:

To identify and develop potential federal/state grant projects including key components so that KVCC is better prepared to submit federal, state, and local grant proposals in the future; to be more intentional about preparing for and ultimately applying for federal, state and local grants.

Members in Attendance: Rachel Bair, LaJoyce Brooks, Karin Denman, Craig Jbara, Tracy Labadie, Kate Miller, Dan Mondoux, Janet Nykaza

Members Absent: Tom Sutton

1. Review of May 13, 2021 Meeting Summary
 - a. Approved
2. Recent Grant Activity and Updates
 - a. CTE CoLab Submission
 - i. Not awarded but no additional feedback
 - b. Dept of Environment, Great Lakes & Energy (EGLE) Submission
 - i. Not awarded
 - ii. Feedback: Strong proposal but very competitive grant
 - iii. Rachel mentioned that we may consider submitting grant components as a project for the University of Michigan School for Environment and Sustainability
 - c. Michigan Learning and Education Advancement Program (MiLEAP)
 - i. Awarded approximately \$1.1M for the Southwest Michigan Partnership
 - ii. Objective is short-term training in CNA and Manufacturing to Covid-displaced and underserved populations
 - iii. Concerns expressed over the requirements that seem to increase participant barriers
 - iv. State grant update/next steps scheduled for July 22
 - v. Core team has begun work on intake process, job descriptions and coordination
 - d. USDA Local Food Promotion Program (LFPP)
 - i. Grant submission completed by Rachel's group
 - ii. Continuation of current Farm to Table program with increased funding and a 3 year duration
 - e. Apprenticeship Grant (*recently announced*)
 - i. LaJoyce to research the opportunity and report back in August
 - f. Kresge CoPro 2.0 (*recently announced*)
 - i. Objective is to further evolve/enhance the Promise program – especially, in urban areas and for marginalized populations
 - ii. Award will be 2 year, \$300K
 - iii. Concept paper due August 9, application due mid-September
 - iv. Initial focus will be to work with University Center partners to provide student opportunities
 1. Meetings with all 3 partners have been scheduled for the week of July 19

3. Fall Summit Presentation
 - a. Rachel led the team through review and revision of a proposed agenda to identify KVCC's grant process, components, and examples
4. Grant Process – Ideas for Improvement
 - a. Team acknowledged that the impetus for pursuing a grant can be either one of the following:
 - i. KVCC department researches funding sources for high priority operational need
 - ii. KVCC reacts with a decision to submit when a grant opportunity is conveyed ... in this case, the grant focus should be in alignment with our strategic direction although it may not be the highest priority at the time
 - b. Scenario "ii" seems to be the most frequent situation – usually with a very limited timeframe to submit
 - c. Key is to integrate a more proactive and efficient approach
 - d. It was agreed that successful grant pursuits can be boosted by maintaining a repository of college, department and demographic information that can be leveraged broadly to facilitate grant completion
5. Development of a Centralized Repository of Grant Prep Information
 - a. Discussed the value of a repository to help us react quickly when the grant is communicated
 - b. Need to ensure the information is current
 - c. Need to determine the structure and content for the database - which will be able to provide optimal narratives and/or data that are most commonly requested in a grant submission
6. Next Steps and future Agenda Items
 - a. Please forward ideas to Tracy.
7. Next Meeting
 - a. August 12, 2021 at 1pm (via Zoom or, possibly in-person)